**INTERNATIONAL RESEARCH NETWORK (IRN) & SKILL ACTIVITY (ISA)**

**GRANT APPLICATION FORM**

**IRN/ISA Grants** are provided to enhance the development of research networks and skill activity, and can run for multiple years, or just over one year as follows:

1) Research Network:

A) Multi-year IRN (1 workshop/year)

B) Single-year IRN (1 stand-alone meeting/conference)

2) Skill Enhancement

A) Single-year ISA (1 workshop)

Please read the funding guidelines on the INQUA webpage (<https://inqua.org/funding/grants>) before completing this document; we encourage you to consult the appropriate Commission President or INQUA via info@inqua.org at an early stage in developing your proposal if you have any queries about eligibility. ECRs and DCRs are encouraged to send their early proposals to the commissions at least 3-4 weeks before the deadline to get feedback and increase their chances of success.

The final version of your application must be received by the INQUA Secretary-General (info@inqua.org) by ***30th September 2024***.

**No late applications will be considered.**

**International Research Network (IRN) & Skill Activity (ISA) Grant Application Form**

1. **Grant Information**
2. Grant category*(please choose the relevant one)*

Research Network:

A) Multi-year IRN (1 workshop/year)

B) Single-year IRN (1 stand-alone meeting/conference)

Skills Enhancement

1. Single-year ISA (1 workshop)

Field of research and/or relevant INQUA Commission(s)

1. IRN/ISA title
2. IRN/ISA acronym
3. Keywords (up to 5)
4. **International Research Network & Skill Activity Leader(s)**
* Maximum 2 leaders
* All communications will take place by email with the **corresponding Leader** (mark this person in the table below with an \* )
* The leader(s) should have a track-record demonstrating their ability to carry out the proposed activity. Please provide a short CV (max. 1 page) for each Leader (with 5 most relevant items: publications, workshop organization, teaching experience …)

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| --- | --- | --- | --- |
| **Name** | **Institute mailing address** | **Email address** | **Status (PhD, ECR, DCR, SS)** |
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1. **Scope of the International Research Network/Skill Activity**

This section should include a description of the activities proposed, explaining the following elements:

* The background, rationale and long-term goals of the project/meeting/activity
* The significant Quaternary research question addressed by the proposed activity
* A description of the benefits of these activities to the broader INQUA community and beyond
* Details of how the project/meeting/activity will involve ECRs (Early Career Researchers) and DCRs (Developing Country Researchers) and how efforts will seek to improve representation biases (gender, countries …).
* Provide details of the proposed places and dates of meetings and other activities for the whole duration of the project
1. General description of the IRN/ISA *(max. 500 words)*
2. Workshop goal (max. 250 words)
3. International significance
4. Workshop organization
5. INQUA or non-INQUA related activities

**D. Anticipated international participation**

Please give names and affiliations and indicate if the expected participants are graduate students (PhD), early-career researchers (ECR), developing-country researchers (DCR) or senior scientists (SS). A participant can naturally fit into different categories (e.g. DCR/SS). This list may not be exhaustive and may evolve between the proposal submission and the beginning of the project.

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| --- | --- | --- | --- | --- | --- |
| **Name** | **Institute** | **Country** | **Role** | **Status (PhD, ECR, DCR, SS)** | **To receive INQUA funding (yes/no)** |
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1. **Outcomes**

This section should include:

* Anticipated scientific results, impacts and products (i.e. publications, presentations, public outreach, organisation of sessions in international meetings) and specific publication strategy targeting INQUA journals like Quaternary International and Quaternary Environments and Humans
* A strategy for data dissemination, curation and public access (i.e. inclusion in international online open-access databases)
1. Anticipated participation in congresses/conferences, if applicable.
2. Anticipated publications, if applicable.
3. Public Databases, if applicable.
4. Public outreach, if applicable.
5. **BUDGET PROPOSAL (in Euro)**
6. **Project details.** Please describe how the requested funds will be used *(MUST meet INQUA guidelines) [*[*https://inqua.org/funding/grants*](https://inqua.org/funding/grants)*] (max. 1000 words)*
7. **Travel and subsistence**
	1. Students (number)
	2. Early-career scientists (number)
	3. Scientists from countries with low GDP (number)
	4. Others (number of confirmed scientists)

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| --- |
| **X days for the workshop organised in YEAR devoted to ACTIVITY** |
| **X Scientists from X country (X €)** |
| **X Early-career researchers from X country (MSc, PhD) (X €)** |
| **SUBTOTAL: X €** |

**AMOUNT REQUESTED FROM INQUA TOTAL: X €**

1. **Additional financial support from other organizations** *(if there is any)*

Additional financial support might be necessary to organize the proposed activity. Please specify additional sources of funding (in Euros).

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| --- | --- | --- |
| **Source** | **Amount requested** | **Status***Confirmed (C), pending confirmation (P), application to be made (TA)* |
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| **TOTAL: X €** |

***Please note:*** *INQUA grants may be held in institutional or non-institutional accounts. Because INQUA requires that its limited funding is specifically used to assist Developing Country and Early Career scientists, it does not allow overheads to be taken off its grants. In the case of institutional accounts, INQUA anticipates that the institution will waive any overheads normally charged. In case of non-institutional accounts, it is the Project Leader’s responsibility to make sure that his/her institution allows this, and that all formalities and legalities are observed. Grants are normally transferred to the Project Leader. However, at the Project Leader's request they can be transferred to a co-leader or local organizer.*